



APPROPRIATION LINE ITEM AND BOILERPLATE HISTORY

DEPARTMENT OF TECHNOLOGY, MANAGEMENT, AND BUDGET* PART 1: LINE ITEM DETAIL

2010 PA 191
FY 2010-11
Enacted

Sec. 108 (1) APPROPRIATION SUMMARY

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| 1. <u>Unclassified full-time equated (FTE) positions</u> - Positions that are exempted from the classified State civil service pursuant to Article XI, Section 5 of the Michigan Constitution. These positions include elected officials, heads of principal departments, a limited number of policy-making positions in departments, members of boards and commissions, employees of State institutions of higher education, employees of the Judiciary, and employees of the Legislature. | 6.0 |
| 2. <u>Classified FTE positions</u> - All positions in State service unless exempted by Article XI, Section 5 of the Michigan Constitution. One FTE position equals 2,088 hours. | 2,966.5 |
| 3. <u>GROSS APPROPRIATION</u> - Total appropriations | \$974,362,200 |
| 4. <u>Interdepartmental grants (IDG)</u> - Funds that are also appropriated in other budgets. These funds are categorized as IDGs in the department that spends the funds and are therefore subtracted from the Gross Appropriation to avoid double counting total statewide appropriations. | 586,552,900 |
| 5. <u>ADJUSTED GROSS APPROPRIATION</u> - Gross appropriations less IDGs. | 387,809,300 |
| 6. <u>Federal revenue</u> - Funding allocated to the State by the Federal government. | 2,682,000 |
| 7. <u>Local revenue</u> - Funds paid by local units of government that support State services and programs. | 1,380,400 |
| 8. <u>Private revenue</u> - Available appropriated funds from private sources, including funding from non-governmental agencies. | 170,800 |
| 9. <u>State restricted revenue</u> - Revenue earmarked for a specific purpose by the State Constitution, statute, or appropriation bill. Restricted revenue also includes general fund/special purpose funds, such as fee revenue used to support licensing programs. | 83,827,300 |
| 10. <u>State general fund/general purpose</u> - Revenue that has no constitutional or statutory restrictions on how it is used. Approximately 90% of the general fund/general purpose (GF/GP) revenue is derived from the income, single business, insurance, sales, and use taxes. | 299,748,800 |
| 11. <u>Payments to locals</u> - State appropriations from GF/GP or State restricted revenues that will be allocated to local units of government. | 0 |

*excluding Civil Service Commission

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Sec. 108 (2) EXECUTIVE DIRECTION

The authority of the Department of Management and Budget is provided in the Management and Budget Act, Public Act 431 of 1984, MCL 18.1101 to 18.1594. With the popular names of "Act 431" and the "DMB Act", it details the responsibilities of the Department and also establishes budgeting, finance, and administrative procedures for the State.

1.	<u>Unclassified positions</u>	\$796,500
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	Unclassified FTE positions	6.0
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The positions funded through this line include the Director of the Department, the State Budget Director, the State Employer, the Director of Communications, and the Legislative Liaison. This line funds salaries only.

2.	<u>Executive operations</u>	\$2,215,100
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	Classified FTE positions	14.0
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Functions of this division include strategic planning, program and policy direction, communications, and internal audit.

	Unit Gross Appropriation	\$3,011,600
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	Interdepartmental grants	1,345,800
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	State restricted revenue	552,800
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	State general fund/general purpose	1,113,000
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Sec. 108 (3) DEPARTMENT SERVICES

1.	<u>Administrative services</u>	\$6,126,100
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	Classified FTE positions	61.5
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This line item funds financial services (accounting, reporting projections, year-end statements, audit, etc.), organizational services, and national association dues.

2.	<u>Budget and financial management</u>	\$16,452,300
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	Classified FTE positions	158.5
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Funding supports the State Budget Office, the Office of Financial Management, and the Local Government Claims Review Board.

3.	<u>Office of the state employer</u>	\$2,923,800
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	Classified FTE positions	23.0
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This office is responsible for central labor relations including employee relation matters, collective bargaining, and representation of State management before the Civil Service Commission and Employment Relations Board.

4.	<u>Design and construction services</u>	\$5,644,000
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	Classified FTE positions	40.0
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This division administers the State capital outlay program including major construction, special maintenance, survey and evaluation of current and future sites, inspects State facilities, prepares bidding documents, recommends awards, and provides oversight during construction projects.

5. Business support services \$9,400,700

Classified FTE positions 94.0

This line item supports acquisition services, real estate, ID mail services, and the State Building Authority.

6. Building operation services \$88,347,300

Classified FTE positions 221.0

Funding supports the operation of State facilities and coordination of all building services.

7. Building occupancy charges, rent, and utilities \$4,915,800

This line item funds DTMB costs associated with rent, building maintenance costs, and utilities.

8. Motor vehicle fleet \$57,194,600

Classified FTE positions 46.0

This appropriation reflects costs associated with the State motor vehicle fleet. Prior to FY 2003-04 the cost of this function was only reflected in individual budgets as motor transport costs. The operation of the Motor Vehicle Fleet as an off-budget revolving fund is authorized in Public Act 431 of 1984.

9. Enterprisewide services \$6,966,700

Classified FTE positions 26.5

Functions funded in this line item include Statewide information technology programs including the Michigan Administrative Information Network (MAIN), the Michigan Information Network, and the Office of Information Technology Solutions. These functions were previously housed in the Department of Management and Budget.

10. Information technology services and projects \$26,510,700

Executive Order 2001-3 created the new Department of Information Technology (DIT). 84.0 FTEs were initially transferred to the new department from the Department of Management and Budget. Executive Order 2009-55 combined DIT with the Department of Management and Budget to form the now Department of Technology, Management, and Budget (DTMB). The funding is appropriated in the originating department and received in DTMB as an interdepartmental grant from user charges.

A majority of the funding in this unit is associated with the Michigan Administrative Information Network (MAIN), Human Resources Management Network (HRMN), and the Data Collection and Distribution System (DCDS). MAIN, which is comprised of R*STARS, ADPICS, and MIDB is the State's enterprise-wide accounting and financial management system. HRMN is the State's enterprise-wide human resources, benefits, and payroll system. DCDS is the State's enterprise-wide time and attendance and labor cost distribution system.

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Unit Gross Appropriation	\$224,482,000
Interdepartmental grants	163,781,900
Federal revenue	100
State restricted revenue	30,510,300
State general fund/general purpose	30,189,700

Sec. 108 (4) TECHNOLOGY SERVICES

Executive Order 2001-3 created the Department of Information Technology (DIT) effective on October 14, 2001. Unlike other State departments, a majority of DIT employees remain physically located within other departments. Several of the Department's core administrative functions, including human resource services, services performed by the internal auditor, and part of financial services, are provided under contract by the Department of Management and Budget (DMB). DIT is charged with the goal of achieving the use of common technology across the executive branch, including:

- Coordinating a unified executive branch strategic information technology plan.
- Overseeing the expanded use of project management principles.
- Serving as a general contractor between the State's information technology users and private sector providers of information technology.
- Developing information technology budgets and setting standards for application development for executive branch departments.

Executive Order 2001-3 transferred to the DIT all information technology services that were previously located within any executive branch department or agency, and the following entities which had been located in the Department of Management and Budget:

- the Michigan Administration Information Network,
- the Computing Services Unit,
- the Information Technology Services Division,
- the Office of Project Management,
- the Information Technology Budget and Finance Division,
- the Office of Information Technology Solutions,
- the Telecommunications Services Unit,
- the Michigan Information Network Office,
- the Michigan Information Center.

Executive Order 2002-2 transferred the e-Michigan Office to the DIT, maintaining the e-Michigan Office as a Type I agency. Subsequently Executive Order 2002-14, through a Type III transfer, abolished the e-Michigan Office and transferred its powers, functions, and responsibilities to the Department of Information Technology.

Finally, Executive Order 2009-55 transferred the DIT to the Department of Management and Budget and renamed the entity the Department of Technology, Management, and Budget (DTMB). All functions of the former DIT remain the same under the new DTMB.

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1.	<u>Education services</u> Classified FTE positions Funding from this line item supports services provided to the Department of Education, and library, archival, and records storing services provided by the DTMB.	\$3,324,100 32.0
2.	<u>Health and human services</u> Classified FTE positions This line item funds information technology services provided to the Department of Community Health, Department of Human Services, and the Department of Energy, Labor and Economic Growth. The line item also includes funding and staff related to the Child Support Enforcement System (CSES).	\$232,214,800 694.5
3.	<u>Public protection</u> Classified FTE positions Departments receiving services from this line item include: Attorney General, Civil Rights, DELEG, Corrections, Military and Veterans Affairs, and State Police. The appropriation also includes funding and staff related to the Michigan Public Safety Communications System (MPSCS).	\$57,472,200 283.0
4.	<u>Resources services</u> Classified FTE positions Departments receiving information technology services through this line item included: Agriculture, Environmental Quality, and Natural Resources.	\$18,580,600 163.0
5.	<u>Transportation services</u> Classified FTE positions This line item funds services provided to the Department of Transportation. The services include application and systems development, hardware and software purchases, licensing, maintenance, network support, mainframe services, and radio tower services.	\$27,656,500 99.5
6.	<u>General services</u> Classified FTE positions This line item supports information technology services to the Civil Service Commission, Department of Technology, Management, and Budget, Department of State, the Gaming Control Board, the State Lottery, and the Department of Treasury.	\$75,887,900 326.5
Unit Gross Appropriation		\$415,136,100
Interdepartmental grants		415,136,100
State general fund/general purpose		0

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Sec. 108 (5) STATEWIDE APPROPRIATIONS

These professional development funds are created in the collective bargaining agreements with unions. The purpose of the professional development funds are to, "identify education, training and retraining needs for members; to explore existing education resources; and to publicize these resources to meet employee needs and encourage workers' participation." Each department contributes a certain amount per employee per union. This funding is shown as an IDG for these lines.

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| 1. | <u>Professional development fund – AFSCME</u> | \$50,000 |
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The AFSCME professional development fund was established in FY 1989-90. It had a balance of \$22,700 at the close of FY 2009-10.

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| 2. | <u>Professional development fund – MPE, SEIU, scientific, and engineering unit</u> | \$125,000 |
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This professional development fund was established in FY 1998-90. It had a balance of \$43,900 at the close of FY 2009-10.

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| 3. | <u>Professional development fund – MPE, SEIU, technical unit</u> | 50,000 |
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This professional development fund was established in FY 1998-90. It had a balance of \$83,800 at the close of FY 2009-10.

Unit Gross Appropriation	\$225,000
Interdepartmental grants	225,000
State general fund/general purpose	0

Sec. 108 (6) SPECIAL PROGRAMS

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| 1. | <u>Building occupancy charges – property management services for executive/legislative building occupancy</u> | \$1,225,400 |
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All funding supports costs associated with Executive BOC.

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| 2. | <u>Retirement services</u> | \$17,961,000 |
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Classified FTE positions	166.0
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This line contains the appropriation for Retirement Services, which is responsible for the administration of retirement and pension benefits for current and past State employees. Duties include record keeping, providing actuarial information, and payment of benefits. This office is funded entirely by the pension trust funds and deferred compensation funds. The administration of retirement benefits is governed by acts establishing the four retirement systems:

- State Employees' Retirement Act of 1943, MCL 38.1 to 38.69
- Public School Employees Retirement Act of 1979, MCL 38.1301 - 38.1467
- State Police Retirement Act of 1986, MCL 38.1601 - 38.1648
- Judges Retirement Act of 1992, MCL 38.2101 - 38.2670

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3. Office of children's ombudsman

\$1,430,000

Classified FTE positions

11.0

Considered an independent office housed in the Department of Technology, Management, and Budget, the Office of the Children's Ombudsman was established in Public Act 204 of 1994, MCL 722.921 to 722.935. It monitors and ensures compliance with relevant statutes, rules, and policies pertaining to children's protective services and the placement, supervision, and treatment of children in foster care and adoptive homes. This Office works closely with the Department of Human Services.

4. Transition Costs

1,500,000

This line item provides funding for costs associated with transition of the new Governor elected in 2010. Funding is provided for transition costs of both the outgoing and incoming governor. This line item was added in FY 2010-11, and typically is included for one fiscal year each time a new governor is elected.

Unit Gross Appropriation

\$22,116,400

State restricted revenue

17,961,000

State general fund/general purpose

4,155,400

Sec. 108 (7) STATE BUILDING AUTHORITY RENT

1. State building authority rent - state agencies

\$59,065,100

2. State building authority rent - department of corrections

\$47,210,900

3. State building authority rent – universities

\$113,084,200

4. State building authority rent - community colleges

\$22,510,400

Unit Gross Appropriation

\$241,870,600

State general fund/general purpose

241,870,600

Sec. 108 (8) CIVIL SERVICE COMMISSION

Article XI, Section 5 of the Michigan Constitution established the Civil Service Commission and the State classified civil service. This section empowers the Civil Service Commission to determine the classification, compensation, qualification, and regulation of all positions in the classified civil service. The Commission appoints the State Personnel Director to carry out these responsibilities.

The Constitution also provides for appropriations to the Commission in order to perform these duties. "The legislature shall appropriate to the commission for the ensuing fiscal year a sum not less than one percent of the aggregate payroll of the classified service for the preceding fiscal year." The Department historically does not request the full 1% of aggregate payroll for its operations.

Executive Order 2007-30 transferred all functions and duties of the Civil Service Commission in the former Department of Civil Service to the Department of Technology, Management, and Budget in May, 2007.

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1. <u>Agency Services</u>	\$11,800,000
Classified FTE positions.	102.5
This line item supports human resource services for State government. This includes position development, classification evaluation, employee recruitment, assessment, and the Human Resources Management Network (HRMN).	
2. <u>Executive Direction</u>	\$8,860,700
Classified FTE positions.	33.0
This line item supports administrative services including Human Resources, Financial Services, Office of General Counsel, Hearings and Legal Services, and the Office of Compliance.	
3. <u>Employee Benefits Program</u>	\$5,997,400
Classified FTE positions.	31.0
Executive Order 2002-13 transferred administration of the employee benefits, health screening and awareness, and quality recognition systems to the Department of Civil Service from the Office of the State Employer in the Department of Management and Budget in August 2003. With the development of HRMN, it was determined that the programs would be better suited to the Civil Service Commission.	
4. <u>Training</u>	\$1,300,000
This funding supports agency-specific and general training for State classified employees. State departments pay for services provided to support the interdepartmental grant to the Civil Service Commission.	
5. <u>Human Resources Operations</u>	\$33,594,400
Classified FTE positions	340.0
This line item supports the consolidation of certain human resources functions that were previously included in individual departmental budgets and transferred to the Civil Service Commission when the former Department of Civil Service was transferred to the Department of Technology, Management, and Budget as an autonomous agency via Executive Order 2007-30 in May 2007.	
6. <u>Information Technology Services and Projects</u>	3,968,000
Executive Order 2001-3 created the new Department of Information Technology (DIT). In FY 2002-03, 27.0 FTEs were initially transferred to DIT from the Department of Civil Service. The funding for information technology is appropriated in the originating department and received in DIT as an interdepartmental grant from user charges.	
Executive Order 2009-55 combined DIT with the Department of Management and Budget to form the now Department of Technology, Management, and Budget (DTMB). The funding is appropriated in the originating department and received in DTMB as an interdepartmental grant from user charges.	
Unit Gross Appropriation	\$65,520,500
Interdepartmental grants	4,064,100
Federal revenue	2,681,900
Local revenue	1,380,400

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Private revenue	170,800
State restricted revenue	34,803,200
State general fund/general purpose	22,420,100

Sec. 108 (9) CAPITAL OUTLAY

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| 1. <u>Major special maintenance, remodeling and addition for state agencies</u> | \$2,000,000 |
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Funding in this line item is used for large maintenance and remodeling projects in buildings managed by the department. FY 2008-09 was the first year that this line item was funded in DTMB.

Unit Gross Appropriation	\$2,000,000
Interdepartmental grants	2,000,000
State general fund/general purpose	0

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Section Number	Description and History
801	<p><u>Contingency Funds.</u> Authorizes contingency funds. Requires legislative transfers prior to expenditure.</p> <p>Background: Included in the budget beginning in FY 2007-08.</p>
802	<p><u>Auction Proceeds.</u> Provides for the appropriation of proceeds from property transfers or auctions of State surplus to the Department for the purpose of offsetting costs in the acquisition and distribution of Federal surplus.</p> <p>Background: This section was first included in the late 1980's. Proceeds from the sale of State warehouse surplus may cover the deficits of the Federal warehouse.</p>
803	<p><u>DTMB Services.</u> Provides for receipt and expenditure of funds for services provided to departments, the Judiciary, the Legislature, or private tenants. (1) Property Services, (2) Design and Construction, (3) Mail Services, (4) Purchasing Services.</p> <p>Background: This section allows receipt of payments from State departments above and beyond appropriations. Related to special or extended services requested of the Department by other State departments. Subsections (1) and (2) are used the most frequently through Property Services and Design & Construction.</p>
804	<p><u>Statewide Appropriations for Employee Programs.</u> Provides for receipt and expenditure of funds for programs as specified in joint labor/management agreements or through the coordinated compensation hearings process. Provides for carry forward of funds.</p> <p>Background: These accounts are managed through the Office of the State Employer. Billing to State departments for contributions to a fund is based on the number of employees from a particular union in each department.</p>
805	<p><u>Special Revenue and Internal Service Funds.</u> Provides for appropriations financed from special revenue, internal service, pension trust funds or MAIN user charges not to exceed aggregate amounts appropriated in Part 1.</p> <p>Background: This section ensures that the Department has the authority to accept revenue from restricted fund sources as appropriated. This section was initiated over confusion of whether the Department could accept funds from the Michigan Veterans Trust Fund.</p>
806	<p><u>Administrative Leave Bank.</u> Provides for receipt, expenditure, and transfer to and from other departments to implement administrative leave bank transfers.</p> <p>Background: This section is related to collective bargaining. It provides a mechanism for employees to donate annual leave for other State employees to use. People are not compensated for donating their leave. In the administrative leave process, a department charges the Department of Technology, Management, and Budget an amount to cover the leave of the chief state employee from that bargaining unit when that person is absent for union activities. The administrative leave bank pays for it.</p>
807	<p><u>MAIN Charges.</u> Provides that the Michigan Administrative Information Network (MAIN) shall be funded by charges against State funds benefiting from MAIN.</p>

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Section Number	Description and History
	<p>Background: Permits the department to bill State departments to cover costs of MAIN and allows receipt of restricted funds for this purpose. Amounts are determined by Statewide Cost Allocation Plan (SWCAP). A listing of MAIN costs by department is available.</p>
808	<p><u>Building Occupancy and Parking Charges.</u> (1) Provides for collection of deposits against the interdepartmental grants from building occupancy and parking charges for State agencies, the Legislature, and the Judiciary. (2) Provides for returning excess revenue collected.</p> <p>Background: This function is performed through the Office of Facilities. The Department uses building occupancy and parking charges from previous fiscal years to estimate the next fiscal year's charges. This section allows the Department to return any overpayment of previous fiscal year funds to the originating fund sources.</p>
809	<p><u>Computer Contract Adjustments.</u> Requires notification to the Legislature on computer contract revisions exceeding \$500,000.</p> <p>Background: The Legislature is not involved in the contract approval process, but it can put conditions and restrictions on the process. These contracts are approved by the State Administrative Board. There are 6-12 such contracts a year. This section was added through legislative initiative. In FY 2004-05 the language was expanded to include contract revisions that decrease current contracts by more than \$500,000.</p>
810	<p><u>Requests for Proposals-Website.</u> Requires the Department of Technology, Management, and Budget to maintain an Internet website that contains notice of all invitations to bid (ITB) and requests for proposals (RFP) over \$50,000. Prohibits the Department from accepting an invitation for bid or request for proposal less than 14 days after the request was made available on the website. Allows for certain exceptions. The Department may advertise in any manner that maximizes opportunities for organizations to bid.</p> <p>Background: This section was first included in FY 1999-2000. The Office of Purchasing was already doing much of this, with two differences: (1) In order to comply with this section, departments must notify the Office of Purchasing of such RFP's so they can be posted appropriately, and (2) a full 14 days notice on the website was not always completed.</p>
811	<p><u>Vietnam Veterans Memorial Monument Fund.</u> Authorizes the Department to receive and expend funds for maintenance of the Monument and the Vietnam Memorial Park. Funds are appropriated upon receipt.</p> <p>Background: This section was first included in FY 2002-03.</p>
812	<p><u>Michigan Veterans Memorial Park Commission.</u> Authorizes the Commission to receive and expend money, including gifts, grants, donations, and appropriations, for the purposes described in Executive Order 2001-10, which established the Commission. Designates the funds as restricted revenue and allows them to be carried forward to the next fiscal year.</p> <p>Background: This section was first included in FY 2002-03. Executive Order 2001-10 charged the Commission with advising on the development, management, and maintenance of the Memorial Park, including operations, security, preservation, and State activities.</p>

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Section Number	Description and History
813	<p><u>Motor Vehicle Fleet.</u> Administration of the State Motor Vehicle Fleet. States legislative intent that the Department has the authority to determine the appropriateness of vehicle assignments. Requires the Department of Technology, Management, and Budget to complete a project plan based on needs and cost savings to achieve the maximum value and efficiency from the State motor fleet. The Plan shall include the number of vehicles assigned to departments and agencies, efforts to reduce vehicle expenditures, the number of cars in the Fleet, the amount of State fuel tax that would have been incurred by Fleet vehicles if they were required to pay the tax, and information on Fleet garage operations. Requires annual report to the Legislature. Provides that revenue in excess of appropriations and unencumbered funds are restricted revenues and may be carried over to the succeeding fiscal year. Requires annual report on the status of the project plan.</p> <p>Background: First included in FY 2003-04. Language regarding carry forward and use of driver records was added in FY 2004-05. The language was modified in FY 2005-06 by requiring reporting on the number of miles driven, gallons of fuel consumed, fleet garage operations, and requiring DMB to develop a plan for the number of vehicles authorized for use by State departments and agencies. The language was again modified in FY 2006-07 to reflect the continuation of a plan for the operation of the Motor Vehicle Fleet. A new provision was also added in P.A. 153 of 2006 that authorizes DMB to charge State agencies for fuel costs that exceed \$2.27 per gallon.</p>
814	<p><u>Purchasing Preference - Michigan Based Firms.</u> Requires the Department of Technology, Management, and Budget to adopt policies and procedures necessary for compliance with Section 261 of the Management and Budget Act (1984 PA 431). That section provides, all other things being equal, for a purchasing preference for products manufactured or services offered by Michigan-based firms.</p> <p>Background: First included in FY 2004-05.</p>
815	<p><u>Purchasing and Contracting Criteria.</u> Provides that in all contracts and purchases of services, the Department shall determine whether it is in the best interests of the State when:</p> <ol style="list-style-type: none"> 1. Vendors, employees of vendors, contractors, or subcontractors are not citizens of the United States. 2. Services and or goods are provided from a location outside of this State or the United States. 3. Goods or services are from a vendor that is an expatriated business entity located in a tax haven country or an affiliate of an expatriated business. 4. Whether services from a vendor from outside of this State or the United States would be detrimental to privacy interests of Michigan residents or risk disclosure of personal information. 5. Whether the above would constitute undue risk under the State's risk management policy. <p>Background: First included in FY 2004-05.</p>
816	<p><u>Vendor Information.</u> Requires the Department of Technology, Management, and Budget to collect information from vendors that is necessary to comply with the requirements of the General Government Appropriation Bill.</p> <p>Background: First included in FY 2004-05.</p>

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Section Number	Description and History
817	<p><u>Vendor Call or Contact Center Services.</u> Provides that the DTMB may require vendors or subcontractors providing call or contact center services to disclose to inbound callers the location from which the call or contact center services are being provided.</p> <p>Background: First included in FY 2004-05.</p>
818	<p><u>Michigan Law Enforcement Officers Memorial Act.</u> Authorizes DTMB to receive and expend funds for the Monument Fund pursuant to 2004 PA 177.</p> <p>Background: First included in FY 2004-05.</p>
819	<p><u>Ronald Reagan Memorial Monument.</u> Authorizes DTMB to receive and expend funds for the Ronald Reagan Memorial Monument Fund as provided in 2004 PA 489.</p> <p>Background: First included in FY 2005-06.</p>
820	<p><u>State Property.</u> Requires DTMB to make available to the public on the Internet, a list of all parcels of real estate that are available for purchase from the State.</p> <p>Background: First included in FY 2005-06.</p>
822	<p><u>Unclassified Salaries.</u> Requires the Department to compile a report by January 1 pertaining to the salaries of unclassified employees and gubernatorial appointees.</p> <p>Background: First included in FY 2009-10.</p>

INFORMATION TECHNOLOGY

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| 823 | <p><u>State Website.</u> (1) Provides authority for the DTMB to sell and accept paid advertising, review and approve content of advertisement, and refuse or require modification to advertisements. Up to \$250,000 in revenue received under this section can be used for operating costs of the Department and technology enhancements. Funds in excess of \$250,000 are deposited in the State General Fund. (2) Funds from part 1 are appropriated when received. (3) The privacy policy adopted by the Department will instruct visitors on how to be warned, view, and remove cookies on their personal computer. (4) Reporting requirement on revenue received from the sale of advertising.</p> <p>Background: This section was first included in FY 2001-02 under the Department of Management and Budget.</p> |
| 824 | <p><u>Spatial Information and Technical Services.</u> Allows the DTMB to enter into agreements to supply spatial information and technical services to other departments, local units of government, and organizations. Provides for receipt and expenditure of funds relating to providing services, publications, maps, and other products in addition to amounts appropriated in Part 1. Includes reporting requirement to the General Government Subcommittees on revenues and expenditures.</p> <p>Background: The listed services are provided by the Michigan Information Center. The Center operates from an internal service fund. It also provides these services to the public and municipalities. Reporting requirement added in FY 2004-05.</p> |
| 825 | <p><u>MAIN Access.</u> Provides for access to data contained within MAIN for the Legislature and State departments.</p> |

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Section Number	Description and History
	<p>Background: This section was first included when MAIN was implemented to guarantee access for the Legislature.</p>
826	<p><u>Information Technology-Definitions.</u> Defines information technology services as services involving all aspects of managing and processing information and lists examples.</p> <p>Background: This section restates a portion of Executive Order 2001-3 which created the Department.</p>
827	<p><u>Michigan Public Safety Communications System (MPSCS).</u> Provides that money appropriated in Part 1 for the MPSCS shall be expended upon approval of an expenditure plan by the State Budget Director. Requires IT to assess subscribers of the system reasonable access and maintenance fees. Money received under this section shall be expended for support and maintenance of the MPSCS. Also includes a reporting requirement on revenue received.</p> <p>Background: This language was previously contained in the Department of State Police budget. Prior to FY 2005-06, revenue received from access and maintenance fees was deposited in the State General Fund.</p>
828	<p><u>Annual Report.</u> Requires an annual report from the DTMB that lists the total amount of funding appropriated and corresponding expenditures for information technology services and projects by funding source for all departments and agencies.</p> <p>Background: First included in FY 2003-04.</p>
829	<p><u>Life-Cycle of Hardware and Software.</u> Requires the DTMB to provide a report by March 1, which analyzes and makes recommendations on the life-cycle of information technology hardware and software.</p> <p>Background: First included in FY 2003-04.</p>
830	<p><u>Contract Reporting Requirement.</u> Requires a report by December 31 on all follow-on contracts and change orders entered into by the Department greater than \$25,000 beginning in FY 2008-09.</p> <p>Background: First included in FY 2008-09.</p>
832	<p><u>Child Support Enforcement System Report.</u> Requires the Department to calculate the total cost of the Child Support Enforcement System from the inception of the program, including original start and completion dates, original cost, listing of all revisions, and amounts paid to the Federal government for penalties. The report is to be submitted to the General Government Subcommittees, Government Operations Committees, and the fiscal agencies by January 1.</p> <p>Background: First included in FY 2005-06.</p>
833	<p><u>Legislative Transfers.</u> Provides for an automatic appropriation of an equal amount of user fees in the Department's budget for any transfer to or from the information technology line item within an agency budget to reflect the increase or decrease. Also provides for adjustments for initial appropriations.</p> <p>Background: First included in FY 2007-08. Modified in 2008-09 to account for initial appropriations. Departmental transfers were not being reflected in the IT budget.</p>

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834	<p><u>Antenna Site Management Fund.</u> Creates the fund and provides for the deposit of revenue and expenditures. Funds remaining at the end of the fiscal year shall be transferred to the appropriate state restricted funds. Previously in the Capital Outlay budget.</p> <p>Background: First included in FY 2008-09.</p>
835	<p><u>Census-Related Services.</u> Appropriates funds collected for census-related information and technical services, publications, statistical studies, population projections and estimates, and other demographic products. Provides carry-forward authorization.</p> <p>Background: First included in FY 2009-10.</p>

STATE BUILDING AUTHORITY RENT

840	<p><u>State Building Authority - Advances.</u> Provides for advances from the General Fund prior to sale of bonds.</p> <p>Background: First included in FY 2005-06. Section was previously in the Capital Outlay Budget.</p>
841	<p><u>State Building Authority - Excess Revenue.</u> Provides that facility revenue in excess of operation costs shall be credited to the retirement of bonds.</p> <p>Background: First included in FY 2005-06. Section was previously in the Capital Outlay Budget.</p>
842	<p><u>State Building Authority - Insurance.</u> Provides that appropriations in Part 1 may be used to pay insurance premiums and deductibles. Appropriates any shortage from the General Fund.</p> <p>Background: First included in FY 2005-06. Section was previously in the Capital Outlay Budget.</p>
843	<p><u>State Building Authority - Report.</u> Requires SBA to provide the Joint Capital Outlay Committee, the fiscal agencies, and the State Budget Director with an annual report on the status of construction projects.</p> <p>Background: First included in FY 2005-06. Section was previously in the Capital Outlay Budget. New language added in FY 2006-07 to specify that the report applies to the status of construction projects as of September 30 of each year and is due by October 15 of each year.</p>

CIVIL SERVICE

850	<p><u>One Percent Charges.</u> Provides that 1% from restricted funds for the Civil Service Commission be assessed on actual 1% restricted sources total aggregate payroll of classified service for the preceding fiscal year. Authorizes the Department, with the approval of the State Budget Director, to adjust 1% financings sources based on actual payroll expenditures.</p> <p>Background: Specific restricted funding sources were previously listed, but the list was not exhaustive and some funds were not collected. The introduction of MAIN allowed for a boilerplate change to give the criteria of those sources paying the 1% in order to include as many restricted sources as possible. The provision regarding adjusting sources of financing was first included in FY 2005-06.</p>
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Section Number	Description and History
851	<p><u>Restricted Financing Shortfalls.</u> Provides that shortages shall be taken from carry forward balances of the funding sources used for payroll. Gives priority to expenses in the originating department over the Civil Service Commission. Provides that General Fund dollars are appropriated for any shortfall in 1% restricted resource assessments for aggregate payroll of the classified Civil Service.</p> <p>Background: This mechanism has been in place for about 20 years. The Commission has not used it the last few years since it is not receiving the full 1% funding level. It provides for shortages in fund sources to be taken from carry-forward balances. If a carry-forward balance is not available, then the originating department has priority over the Civil Service Commission. The Department of Technology, Management, and Budget just credits the Civil Service Commission account with General Fund dollars for the amount of the shortfall of the Restricted fund source. The amount lapses back into the General Fund from the Civil Service Commission.</p>
852	<p><u>Flexible Spending Account Program.</u> Enables the Civil Service Commission to deposit money into the State Sponsored Group Insurance, Flexible Spending Accounts, and COBRA Fund. Unspent money from the flexible spending accounts portion of the Fund would be used to offset the costs of administering the Flexible Spending Account program. Any remaining balance of unspent employee contributions will lapse to the General Fund.</p> <p>Background: Departments realize a small savings when employees choose to participate in the flexible spending accounts. The Civil Service Commission charges a department for the necessary administrative costs and takes the expenses out of its savings. Any lapse to the General Fund is negligible since the Commission only charges enough to cover administrative costs. The program was transferred from the former Department of Management and Budget to the former Department of Civil Service by Executive Order 2002-13.</p>
853	<p><u>Office of Great Workplace Development.</u> Prohibits any funds from being used for operating this office.</p> <p>Background: First included in the FY 2009-10 budget.</p>
CAPITAL OUTLAY	
860	<p><u>Definitions.</u> Provides various definitions contained in the appropriation act.</p> <p>Background: First included in FY 2008-09.</p>
861	<p><u>Capital Outlay Processes, Procedures, and Reports.</u> Refers to capital outlay project requirements under 1984 PA 431 (Management and Budget Act).</p> <p>Background: First included in FY 2008-09.</p>
862	<p><u>Required Reports.</u> Requires that DTMB provide various detailed reports to JCOS and fiscal agencies with status of each planning or construction project financed with SBA funds.</p> <p>Background: First included in FY 2008-09.</p>
863	<p><u>Lump- Sum Appropriations.</u> Directs that lump-sum allocations be allocated consistently with statutory provisions and purposes for which they were appropriated. State budget director may authorize lump-sum funds be available for up to three fiscal years.</p>

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	Background: First included in FY 2008-09.
864	<u>Capital Outlay Funding Carry Forward.</u> Authorizes carry forward of capital outlay appropriations consistent with Section 248 of Management and Budget Act. Background: First included in FY 2008-09.
865	<u>Site Preparation Economic Development Fund.</u> Establishes Site Preparation Economic Development Fund in DTMB; proceeds from sale of designated sites to be deposited into fund. Authorizes \$25.0 million cash advance from GF/GP to fund. Also, an annual report must be submitted to the House and Senate standing committees on appropriations by December 31 of each year. Background: First included in FY 2008-09.
CAPITAL OUTLAY – UNIVERSITIES AND COMMUNITY COLLEGES	
870	<u>Statement of Proposed Operating Cost.</u> Requires operating costs to be included with submitted planning documents. Background: First included in FY 2008-09. Beginning in FY 2010-11, this section was moved into a new sub-heading for universities and community colleges.
871	<u>Final Planning and Construction.</u> Outlines certain administrative procedures required before community college or university projects can move to planning stage. Background: First included in FY 2008-09. Beginning in FY 2010-11, this section was moved into a new sub-heading for universities and community colleges.
872	<u>Match Requirements.</u> Provides that the purpose, scope, and cost of a project may not be altered to meet match requirements. Language also states that any federal matching funds shall be applied to the total authorized project cost. Background: First included in FY 2008-09. Beginning in FY 2010-11, this section was moved into a new sub-heading for universities and community colleges.
873	<u>Community College Requirements.</u> Provides that community college projects shall be no more than 50% State funded and 50% locally funded. State funds shall not be released unless all requirements under the appropriation bill have been met. Background: First included in FY 2010-11.
874	<u>State Funds in Proportion to Matching Funds.</u> States that if matching funds received are less than the appropriated amounts, State funds shall be reduced in proportion to the amount of matching funds received. Background: First included in FY 2010-11.
875	<u>Documentation Regarding Project Match.</u> Allows the Department Director to require community colleges and universities with authorized projects to submit documentation regarding the project match and that if that documentation is not submitted, the project authorization may terminate unless the JCOS convenes to extend the authorization.

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876	<p>Background: First included in FY 2010-11.</p> <p><u>Joint Capital Outlay Subcommittee (JCOS) Authorization.</u> Requires that certain public entities receive JCOS authorization through a use and finance statement before contracting for projects over a specific amount of cost: State universities self-funded projects for \$3.0 million, community colleges self-funded projects for \$2.0 million, State agencies for \$1.0 million. Also requires universities and community colleges to file a report on all self-funded projects.</p> <p>Background: First included in FY 2008-09. Beginning in FY 2010-11, this section was moved into a new sub-heading for universities and community colleges.</p>